



CITY OF CORPUS CHRISTI
DEVELOPMENT SERVICES DEPARTMENT
P.O. BOX 9277 | CORPUS CHRISTI TEXAS 78469-9277



Registered Contractor Code of Ethics

The Development Services Department's top responsibility is to protect the welfare, health, and safety of the community through the responsible oversight of development as such, the Development Services Department advocates that this commitment to excellence be demonstrated and adopted by all registered contractors and is embodied in the following Code of Ethics.

I _____ will adhere to all the following:
(License Holder's Printed Name)

- Support the Development Services Department mission by foremost ensuring the health, safety, and welfare of the community by providing the highest quality service, materials, and techniques.
- Avoid practices that could be harmful to the public, including providing or installing any building materials, products or techniques that are known to be defective, substandard, or likely to cause harm.
- Stay informed of changes of ordinances and codes related to building and safety standards related to your profession and industry.
- Always maintain required insurance, registrations, licenses, or certifications and provide documented proof to customers upon request.
- Always display fairness, truthfulness, integrity, and act in good faith in all development business relationships with the community and the public.
- Refrain from deceptive or dishonest behavior that creates an unfair advantage for your company or any other person, entity, or organization.
- Negotiate openly and fairly with customers charging fair prices that are reasonable and in proportion with the labor and materials provided.
- Utilize a written contract that details the services to be performed, limitations, fees, and adhere to the intent and details of the agreement.
- Meet all contractual obligations in a timely and responsible manner.



The Building Official may take any action necessary to enforce this Code of Ethics and to ensure the integrity of the Contractor Registration process.

License Holder's Signature: _____ Date: _____



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STAR Contractor Registration Application Form

Requested Category (check one): ☐ Bronze STAR ☐ Silver STAR ☐ Gold STAR

Current City Registration/License No. (if applicable) _____

Applicant Name: _____ Phone: _____

Business Address: _____ City: _____ State: _____

Zip Code: _____ Email: _____

Type of work: (Check all that apply) ☐ New Homes ☐ General Repairs ☐ Additions ☐ Roofing ☐ Pools/Spas ☐ *Irrigation
☐ Fences ☐ Foundations ☐ *Mechanical ☐ *Electrical ☐ *Plumbing ☐ Solar ☐ Commercial Construction
☐ Other Note: *State Licenses Required.

Please submit the application and all requested items to: **DSoutreach@cctexas.com**.

By signing the below, I understand this application does not automatically qualify me for the program and approval is based on the City of Corpus Christi's Building Official decision. I understand that by qualifying for this program, I will be responsible for notifying DSD of any changes and maintaining the requirements of the category.

Please list affiliated businesses if you would like them added as part of an Incorporated business.

Business Name: _____

Phone Number: _____

Address: _____

Business Name: _____

Phone Number: _____

Address: _____

Applicant's Name (please print): _____

Applicant Signature: _____ Date: _____

(Office Use Only)

Date Received: _____ Received by_____

Please check items received then forward to DBO

☐ Current Permitting Fees ☐ Zero Verified Customer Complaints/Infractions ☐ 2 Trainings/Year ☐ Minimum 5 Year
Registration ☐One Agent maintains ICC Certification ☐Local Professional Membership ☐ Approve Background

Bronze Silver Gold

☐ Approved ☐ Disapproved