

CITY OF CORPUS CHRISTI

BOARDS, COMMISSIONS, COMMITTEES AND CORPORATIONS

2024 ANNUAL REPORTS



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AIRPORT BOARD

DUTIES

The Airport Board advises the City Council concerning matters relating to the aviation interests of the City of Corpus Christi and the operation of the Corpus Christi International Airport facilities for the promotion of those interests.

COMPOSITION

Ten (10) members appointed by the City Council for three-year staggered terms. The Airport Board shall also include the chief executive officers of Visit Corpus Christi and the Corpus Christi Regional Economic Development Corporation as non-voting ex-officio members.

MEETS

Last Wednesday of every month, 3:30 p.m.,
International Airport Board Room.

CREATION/AUTHORITY

Section 2-175, Code of Ordinances; Ord. Nos. 17012, 4-28-82;
17748, 7-27-83; 19829, 7-07-87; 20327, 5-24-88; 021661, 5-25-93;
023755, 8-31-99; 032475, 6-22-21.

MEMBERS SIZE

10

TERM DETAILS

Three-year staggered terms

DEPARTMENT

Aviation

STAFF LIAISON

Irene Segovia

Name	District	Term	Appt. date	End date	Position	Status	Category
Rosie G. Collin	District 5	1	4/13/2022	4/4/2025		Active	
Travis Patterson	District 2	Partial	11/14/2023	4/4/2025		Active	
Kusumakar Sooda	District 5	2	4/9/2019	4/4/2025		Active	
Randall M. Hicks	District 4	2	6/16/2020	4/4/2026	Chair	Active	
Dr. Rey M. Saenz	District 1	1	4/11/2023	4/4/2026		Active	
Ricardo L. Talavera Jr.	District 5	Partial	6/13/2023	4/4/2026		Active	
Jeremy V. Taylor	District 4	1	4/11/2023	4/4/2026		Active	
Kimberly D. Barrientos	District 5	1	4/16/2024	4/4/2027		Active	
John P. LaRue	District 2	2	4/13/2021	4/4/2027	Vice-Chair	Active	
Kristen Martinez	District 4	1	4/16/2024	4/4/2027		Active	
Meridith Darden	District 2	N/A	N/A	N/A	Ex-Officio, Non-voting	Active	VCC CEO
Mike Culbertson		1	N/A	N/A	Ex-Officio, Non-voting	Active	CCREDC CEO



City Board, Commission & Committee

Annual Report to City Council

Airport Board

1. State the goals and objectives for the 2024 calendar year.

Support CCIA & partner with VCC re: Fly Local Campaign
Support CCIA & offer expertise/advice regarding Food, Beverage, /Retail
Support CCIA & offer expertise/advice regarding tenant lease agreements
Support CCIA & offer expertise/advice regarding annual FAA Inspection
Support CCIA & offer expertise/advice regarding Terminal Rehabilitation Project
Support CCIA & offer expertise/advice regarding Code of Ordinances re: Airport parking
Provide support by analyzing/supporting outreach programs supported by CCIA
Support CCIA & offer expertise/advice regarding EV Charging Stations in the parking lot

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

-The Board continued its support of airport staff by supporting the Fly CCIA campaign and by meetings with various airlines in an effort to obtain additional air service to CCIA.
-The Board continued its support of airport staff by analyzing and supporting various lease agreements involving substantive changes to CCIA regarding Food, Beverage, and Retail changes.
-The Board continued its support of airport staff by analyzing and supporting various projects and outreach programs by CCIA including the "Run the Runway" event.

3. Did the Board make recommendation to Council? If so, what did they recommend?

RFQ for Air Service Development Consulting Services &
RFQ for Marketing Services
Turo Lease Agreement
Danysh Farms, Inc. Lease Agreement
Matt Danysh Farms, Inc. and Russell Jungmann Lease Agreement
GSA lease amendment for TSA
Amending Code of Ordinances, Chapter 9, Aviation, Section 9-35-Parking Rates
FDL-CC, LLC second amendment to the USCG Ground Lease ...

4. What are the goals and objectives for the 2025 calendar year?

Support staff/partner with Visit CC to spread the Fly Local Campaign
Support staff & offer expertise/advice re: Food, Beverage, and Retail changes
Support staff & offer expertise/advice re: tenant Lease Agreements
Support staff & by analyzing/supporting the RFP re: convenience store & possible hotel on airport property.
Support staff & offer expertise/advice regarding Terminal construction and upgrading of the CCIA airport Terminal.
Support staff by analyzing/supporting various projects and outreach programs by CCIA.

5. How many times did the board meet or failed to meet?

For the 2024 calendar year, the Airport Board met for ten (10) out of the twelve (12) meetings. The June 2024 meeting was cancelled due to lack of a quorum. The November 2024 meeting was not held due to the Thanksgiving Holiday.

6. How many vacancies did the board have and for how long?

There were no vacancies during the 2024 calendar year.

Approved by Committee:

Randall Hicks

Board Chair Signature

Randall Hicks

Board Chair Name

[Redacted]

Board Chair Email

Approved

Review Status

Submitted by:

Kevin Smith

Department Head Signature

Kevin Smth

Department Head Name

kevins4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

No additional comments

ANIMAL CARE ADVISORY COMMITTEE

DUTIES

The Animal Care Advisory Committee advises the City Council and City Manager on all aspects of animal control including fees, staffing, ordinances, procedures and policies and facilities. The jurisdiction and actions of the Committee shall be advisory only.

COMPOSITION

It shall consist of seven (7) members. Terms will be for three-years. Membership in one or more of the following categories is preferred but not required: veterinarian, local animal welfare organizations (preferably at least one of the organizations must operate an animal shelter). The remaining members shall represent the community at-large. All members shall serve until their successors are appointed and qualified and each shall be a resident of the City. The City Manager or his representative and the Animal Care Services Manager shall serve as ex-officio members of the Committee without vote. The Committee, by majority vote, shall elect its own Chairman who shall preside at all meetings of the Committee and a Vice-Chairman who shall act as president in the absence of the Chairman. The Animal Care Services Manager or his designated representative shall serve as the secretary of the Committee. The Animal Care Advisory Committee is designated as the Animal Shelter Committee required by the Texas Health and Safety Code.

MEETS

3rd Wednesday of every month, 12:30 p.m., Animal Care Facility Conference Room, 2626 Holly Rd.

CREATION/AUTHORITY

Section 2-115, Code of Ordinances. Ord. Nos. 14214 - 2/22/78; 17573 - 4/20/83; 17748 - 7/27/83; 20294 - 5/3/88; 024461 - 5/22/01; 030405 - 1/20/15; Ord. 032058 - 3-17-2020

MEMBERS SIZE

7

TERM DETAILS

Three-year terms.

DEPARTMENT

Animal Care Services

Staff Liaison

Jackie Torres

Name	District	Term	Appt. date	End date	Position	Status	Category
Jarvis J. Amaya	District 2	2	7/16/2019	5/31/2025	Chair	Active	Community At-Large
Diana L Cardenas Ph.D.	District 1	Partial	2/28/2023	5/31/2025		Active	Community At-Large
Ronald S. Smith	District 2	1	4/12/2022	5/31/2025		Active	Community At-Large
Jackie McCollough	District 4	1	2/28/2023	5/31/2026	Vice-Chair	Active	Community At-Large
Dr Robert W. Perkins	District 1	Partial	1/30/2024	5/31/2026		Active	Veterinarian
Roland Dominguez	District 2	1	2/28/2023	5/31/2027		Active	Community At-Large
Monica A. Montalvo	District 5	1	9/5/2023	5/31/2027		Active	Community At-Large



City Board, Commission & Committee

Annual Report to City Council

Animal Care Advisory Committee

1. State the goals and objectives for the 2024 calendar year.

To find ways for CCACS to transport more dogs to places where there isn't an issue with overpopulation as there is here. Look at ways CCACS can be more transparent with the public. Help CCACS to better community relations. Find ways to raise live release rate.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- New officers were hired to increase the number of responses to complaints/alerts by citizens.
- Emphasis was placed on responses to cruelty complaints.
- Efforts were increased to neuter animals that are destined for adoption.
- Increased the sites and activities where free microchipping was carried out.

3. Did the Board make recommendation to Council? If so, what did they recommend?

- Committee members requested eight new officers.
- Members asked for funds for education and certifications for officers and transportation costs.
- Members requested approval of new kennels.

4. What are the goals and objectives for the 2025 calendar year?

- Reduce the number of euthanized animals, and put forth a clear policy with criteria for each euthanasia subtype and who must sign off on euthanasia decisions.
- Create pathway plans for neonatal puppies and kittens entering the shelter, including increasing foster assistance.
- Mandate the spay and neuter of all animals leaving the facility via adoption prior to the adoption occurring.
- Hiring of a 2nd full-time veterinarian.
- Build relationships with national organizations, Texas shelters and rescues, and shelters/rescues across the country to further advance transfer-out capabilities

5. How many times did the board meet or failed to meet?

Committee members met 11 times during 2024.

6. How many vacancies did the board have and for how long?

The committee had one vacancy between January and March of 2024.

Approved by Committee:

Jackie McCollough

Board Chair Signature

Jackie McCollough

Board Chair Name

Board Chair Email

Approved

Review Status

Submitted by:

Kathleen Chapa

Department Head Signature

Kathleen Chapa

Department Head Name

kathleenb@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

ARTS & CULTURAL COMMISSION

DUTIES

The Arts & Cultural Commission recommends the use, location, lease or purchase of works of art to be considered a part of the beautification or cultural development of the City; to advise owners of private property in relation to beautification of their properties; to prepare specifications for the maintenance of works of art and to inspect such work for the guidance of the City departments concerned; to advise with respect to the design of buildings, bridges or other structures on city property if submitted to the Commission; to study and evaluate the activities in and the uses made of the Bayfront Arts & Science Park, and to plan the Park's development for future activities and uses.

COMPOSITION

Nine (9) members appointed by the Mayor subject to confirmation by the Council for three-year terms to provide advice on beautification and cultural development of the City. Membership in one or more of the following categories is preferred but not required: Marketing representative, Economic Development/Tourism representative, Public Space/Public Art representative, Youth/Education representative, Performing Arts representative, Visual Arts representative, Architecture representative, Higher Education representative, and Business Development Groups/Corporate representative. The Commission may organize and elect a Chairman annually and adopt such administrative procedures as are necessary to accomplish its purposes.

MEETS

4:00 p.m., 2nd Tuesday of every month,
Galvan House - Heritage Park, 1581 N.
Chaparral, Corpus Christi, TX 78401

CREATION/AUTHORITY

Sec. 2-100, Code of Ordinances. Ord. No. 8288 - 12-21-66; 8894 - 6-5-68; 9758 - 5-20-70; 19663 - 3-10-87; M89-0239 - 8-29-89; 20294 - 5-3-88; 20674 - 5-16-89. 023432- 9-8-98; 028819 10/26/10; Ord. 032058 - 3-17-2020.

MEMBERS SIZE

9

TERM DETAILS

Three-year staggered terms

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Eleanor Miceli

Name	District	Term	Appt. date	End date	Position	Status	Category
Emily M. Barrera	District 5	1	8/9/2022	9/1/2025		Active	Marketing
Mark J. Marquez II	District 4	Partial	8/13/2024	9/1/2025		Active	Performing Arts
James Moore	District 2	2	8/27/2019	9/1/2025	Chair	Active	Performing Arts
Ernest De La Garza	District 5	1	8/8/2023	9/1/2026		Active	Business Dev. Groups/Corporate Rep.
Melina M. Gosa	District 5	1	8/8/2023	9/1/2026		Active	Marketing
Simone Sanders	District 4	2	8/18/2020	9/1/2026		Active	Youth/Education
Oliver Cruz-Milan	District 4	1	8/13/2024	9/1/2027		Active	Higher Education
Sara Sells Morgan	District 2	2	8/10/2021	9/1/2027	Vice-Chair	Active	Visual Arts
Elena Rodriguez	District 2	1	8/13/2024	9/1/2027		Active	Economic Dev./ Tourism



City Board, Commission & Committee

Annual Report to City Council

Arts & Cultural Commission

1. State the goals and objectives for the 2024 calendar year.

- *Database and interactive maps/augmented reality of public art
- *Continuation of annual Arts Forum
- *Annual Arts Grants (HOT funds) evaluation/distribution
- *Coordinate a "Big Check" presentation to arts organizations at City Council
- *Participation/outreach at arts events i.e. Artwalk
- *Produce stand-alone event in support of the arts
- *Bring two new active Commissioners on board

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- *Augmented reality of public art is on-going since May 3, 2024
- *Arts Forum held at AMST on November 21, 2024 with six total nominee awards
- *Distributed approximately \$270,000 in City Arts Grants funding to 20 organizations
- *"Big Check" presentation held at City Council on June 18, 2024
- *Participated in Juneteenth Festival, Third Thursday at AMST, and Discovery Dojo
- *Three new active Commissioners appointed to board, with swearing-in ceremony held on August 20, 2024

3. Did the Board make recommendation to Council? If so, what did they recommend?

- *Commission did not make recommendation to Council.

4. What are the goals and objectives for the 2025 calendar year?

- *Participate/increase ACC attendance at community events
- *Utilize KEDT to promote ACC and attendance at events
- *Promote grants application process to arts organizations
- *"Big Check" presentation at City Council
- *Continuation/promotion of Arts Forum awards event
- *Online Completion Report development for grants recipients
- *Continuation of conservation project

5. How many times did the board meet or failed to meet?

*Commission did not meet two out of twelve meetings due to lack of quorum/two inactive members.

6. How many vacancies did the board have and for how long?

*Two vacancies due to inactive members since January, 2024. One vacancy due to end of term date of September 1, 2024. All vacancies appointed at August 20, 2024, swearing-in ceremony. Currently, all membership slots are filled.

Approved by Committee:

Jim Moore

Board Chair Signature

Jim Moore

Board Chair Name

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert Dodd

Department Head Name

robertD4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

AUDIT COMMITTEE

DUTIES

The audit committee will provide guidance to and oversight of the city auditor's office in the performance of its responsibilities. The audit committee will consist of four (4) council members appointed by the mayor at the beginning of each council term. The mayor shall appoint one of the council members as the chairperson. The mayor may change the membership of the audit committee at any time. However, if a committee has not been appointed, then the duties of the council audit committee as described in this chapter shall be undertaken by the entire city council.

COMPOSITION

Four Council members appointed by the Mayor. The Mayor also selects the chairperson.

MEETS

Second Tuesday of the month, 9:30 a.m., 5th Floor Conference Room.

CREATION/AUTHORITY

City Code, Chapter 12-1/2 - 3.

MEMBERS SIZE

4

TERM DETAILS

Two-year terms.

DEPARTMENT

City Auditor

STAFF LIAISON

Joseph Lopez

Name	District	Term	Appt. date	End date	Position	Status	Category
Gil Hernandez	District 5	2	1/12/2021	11/3/2024	Chair	Active	Council Member, District 5
Jim Klein	At-Large	1	1/10/2023	11/3/2024		Active	Council Member, At Large
Everett Roy	District 1	1	1/10/2023	11/3/2024		Active	Council Member, District 1
Daniel R. Suckley	District 4	1	1/10/2023	11/3/2024		Active	Council Member, District 4



City Board, Commission & Committee

Annual Report to City Council

Audit Committee

1. State the goals and objectives for the 2024 calendar year.

The Audit Committee, under direction of City Ordinance Chapter 12 ½, monitors the City's internal controls, receives audit reports and briefings, provides guidance and oversight of the City Auditor's Office, recommends to the City Council for approval of the Annual Audit Plan, and holds committee meetings as needed.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

Received reports and briefings on: Talson Williams Lift Station Audit, Parks & Recreation NCVMG Follow-Up Review, Open Records Requests Audit, Talson Jr Beck Drive Audit, Ball Parks & Other Revenue Audit, Talson Packery Channel & Sidewalk Restoration Audit, Disaster Recovery Plan Audit, Talson Police Training Academy Construction Audit, FY2023 Financial Statement and Single Audit by External Auditor, Department Operations, Fraud, Waste, and Abuse Hotline activities, and holds committee meetings to discuss all activities.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Recommended for approval of the Calendar Year 2025 (CY2025) Annual Audit Plan, CY2025 Audit Committee Meeting Calendar, City Auditor's Office FY2025 budget, and City Auditor's Performance Salary Increase.

4. What are the goals and objectives for the 2025 calendar year?

Receive and discuss audit reports, approve, and recommend to City Council the CY 2025 annual audit plan. Recommend approval of the FY2025 annual City Auditor budget, receive operational updates, and provide guidance to and oversight of the City Auditor's Office in the performance of its responsibilities.

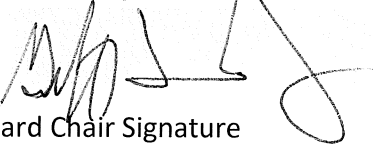
5. How many times did the board meet or failed to meet?

The Audit Committee met 10 times, with 4 being Executive Sessions, during the 2024 calendar year. All planned meetings for CY2024 were held.

6. How many vacancies did the board have and for how long?

This is a City Council Member board with no vacancies.

Approved by Committee:



Board Chair Signature

Gil Hernandez

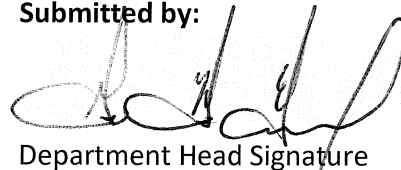
Board Chair Name

Gil.Hernandez@cctexas.com

Board Chair Email

Approved
Review Status

Submitted by:



Department Head Signature

George H. Holland

Department Head Name

georgeh3@cctexas.com

Department Head Email

Approved
Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

BOARD OF ADJUSTMENT

DUTIES

The Board of Adjustment hears appeals for interpretations of the zoning ordinance; for special exceptions authorized by the zoning ordinance, subject to safeguards to protect the public interest; and for variances where, owing to special conditions, the literal enforcement of the provisions of the zoning ordinance results in unnecessary hardship, so that the spirit of the ordinance shall be observed and substantial justice done. An appeal may be made to District Court if dissatisfied with the decision of the Board. Written notice of public hearing on each appeal is sent to the applicant and owners within 200 feet 10 days before the hearing date.

COMPOSITION

Seven (7) members appointed by the City Council. The membership must include two (2) alternates; be residents of the City. Only five (5) members may vote, and four (4) must concur to grant an appeal.

MEETS

4th Wednesday of every month at 1:30 p.m.,
City Hall, Council Chambers.

CREATION/AUTHORITY

City Zoning Ordinance 6106, as amended, and
Texas Local Government Code 211.008.

MEMBERS SIZE

7

TERM DETAILS

Two-year terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Sue Corey	District 2	1	4/16/2024	4/4/2026		Active	
Brandon D. Crowson	District 4	2	4/12/2022	4/4/2026	Chair	Active	
Ricardo Manzanares-Lopez	District 4	1	4/16/2024	4/4/2026		Active	
Dr. Jo M. Rios	District 5	1	4/16/2024	4/4/2026		Active	
Priscilla San Miguel	District 2	2	4/12/2022	4/4/2026	Vice-Chair	Active	
Allan Potter	District 2	1	9/17/2024	4/4/2026		Active	Alternate
Amanda M. Lesinski	District 4	1	9/17/2024	4/4/2026		Active	Alternate



City Board, Commission & Committee

Annual Report to City Council

Board of Adjustment

1. State the goals and objectives for the 2024 calendar year.

In support of the Board of Adjustment's goals and objectives, we serve to interpret the Unified Development Code (UDC); for approval or disapproval of special use exceptions authorized by the UDC; and for variances where, owing to special conditions, the literal enforcement of the provisions of the UDC results in unnecessary hardship, so that the spirit of the UDC shall be preserved.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

The Board of Adjustment works to make decisions and recommendations based on the interpretation of the UDC, input from city staff, public, and discussion focused around the necessary requirements to grant either a special use exception or variance. Training on: Required Findings/Insufficient Findings for SUE, Variances, Appeals, UDC, UDC amendments.

3. Did the Board make recommendation to Council? If so, what did they recommend?

No.

4. What are the goals and objectives for the 2025 calendar year?

The Board of Adjustment addresses business matters with the same approach each calendar year. As a result, for the 2025 calendar year, the goals and objectives match the 2024 calendar year stated goals and objectives.

5. How many times did the board meet or failed to meet?

The Board of Adjustment met three times during 2024. We held in-person meetings on 02/28/24, 03/27/24, and 04/24/2024.

6. How many vacancies did the board have and for how long?

Zero.

Approved by Committee:

Brandon D. Crowson

Board Chair Signature

Brandon D. Crowson
Board Chair Name

[Redacted]

Board Chair Email

Approved
Review Status

Submitted by:

Michael Dice

Department Head Signature

Michael Dice
Department Head Name

michaeld3@cctexas.com
Department Head Email

Approved
Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

BUILDING STANDARDS BOARD

DUTIES

The Building Standards Board hears appeals under the Building Standards and Housing Code, which shall be construed to secure the beneficial interests and purposes of safety, health, and general welfare, through structural strength, stability, sanitation, adequate light and ventilation, and safety to life and property from fire and other hazards incident to the construction, alteration, repair, removal, demolition, use and occupancy of buildings or structures.

COMPOSITION

Seven (7) members, each of whom shall be a resident of the city. Membership in one or more of the following categories is preferred but not required: lawyer, realtor, architect, engineer, general contractor, home builder, or building materials dealer and remaining members at large from the residents of the city who are homeowners. Appointed by the City Council for three-year staggered terms. Elects its own chairman.

MEETS

Every other month on the 4th
Thursday, 1:30 p.m., Council
Chambers.

CREATION/AUTHORITY

Section 13-23, Code of Ordinances. Ordinance No. 7506 - 3-3-65; Ord.
No. 9811 - 6-24-70; Ord. No. 13546 - 1-05-77; Ord. No. 022423 - 11-28-
95; Ord. 032058 - 3-17-2020; Ord. 032659 2-8-2022

MEMBERS SIZE

7

TERM DETAILS

Three-year staggered terms.

DEPARTMENT

Development Services

STAFF LIAISON

Jessica Martinez

Name	District	Term	Appt. date	End date	Position	Status	Category
William B. Ewing Jr.	District 4	Partial	3/19/2024	3/3/2025		Active	Alternate
John B. Solberg	District 5	1	2/22/2022	3/3/2025		Active	Engineer
Chic G. Henderson	District 2	Partial	3/19/2024	3/3/2026		Active	Alternate
Carlos Martinez	District 5	1	3/21/2023	3/3/2026		Active	Engineer
Monica Pareso	District 1	1	7/27/2021	3/3/2026	Vice-Chair	Active	Member At-Large
Catherine Giffin	District 2	2	2/23/2021	3/3/2027	Chair	Active	Member At-Large
Merced V. Pena	District 2	2	2/22/2022	3/3/2027		Active	Member At-Large



City Board, Commission & Committee Annual Report to City Council

Building Standards Board

1. State the goals and objectives for the 2024 calendar year.

The primary goal of the BSB for 2024 is to meet quorum for every scheduled meeting. This will ensure Staff can present open cases timely and effectively. The BSB's objective for 2024 is to improve the City of Corpus Christi by reducing the quantity of abandoned, vacant and dangerous properties that drain the City of resources across all departments.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

Every scheduled meeting in 2024 met quorum.

3. Did the Board make recommendation to Council? If so, what did they recommend?

No recommendations were made to Council.

4. What are the goals and objectives for the 2025 calendar year?

The primary goal of the BSB for 2025 is to meet quorum for every scheduled meeting. This will ensure Staff can present open cases timely and effectively. The BSB's objective for 2025 is to improve the City of Corpus Christi by reducing the quantity of abandoned, vacant and dangerous properties that drain the City of resources across all departments.

5. How many times did the board meet or failed to meet?

BSB met 5 times in 2024.

6. How many vacancies did the board have and for how long?

2 vacancies Nancy Whitfield resigned stayed vacant until filled by William Ewing on 3-19-2024. There was a vacant alternate position and was filled on 3-19-2024 by Chic Henderson.

Approved by Committee:

Carlos Martinez

Board Chair Signature

Carlos Martinez
Board Chair Name

[Redacted]
Board Chair Email

Approved
Review Status

Submitted by:

Michael Dice

Department Head Signature

Michael Dice
Department Head Name

michaeld3@cctexas.com
Department Head Email

Approved
Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

CAPITAL IMPROVEMENT ADVISORY COMMITTEE

Duties

The committee shall serve in an advisory capacity; advise and assist the City Council in adopting land use assumptions; review the capital improvements plan, land use assumptions and impact fees, and file written comments in accordance with Chapter 395 of the Texas Local Government Code; monitor and evaluate the implementation of the capital improvements plan; file semiannual reports with respect to the progress of the capital improvements plan and report to City Council any perceived inequities in implementing the plan or imposing the impact fee; and advise the City Council of the need to update or revise the land use assumptions, capital improvements plan, and impact fee. Other duties as assigned by City Council that relate to impact fees.

Composition

The Capital Improvements Advisory Committee shall consist of 15 members appointed by City Council of which at least six shall be representatives of the real estate, development, or building industry who are not employees or officials of a political subdivision or governmental entity and one member shall be a representative of the City's extraterritorial jurisdiction if impact fees are proposed for that area. Each City Council Member and the Mayor will nominate a member and the City Manager will nominate the remaining six members. Quorum shall consist of eight members.

MEETS

11:30 a.m., Kleberg Bank Community Room 5350 S. Staples

CREATION/AUTHORITY

Ordinance 032514 8-17-2021

MEMBER SIZE

15

TERM DETAILS

Three-year terms &
Concurrent with Council terms

DEPARTMENT

Development
Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Bart Braselton	District 5	1	1/24/2023	11/1/2024	Council Member Everett Roy's Rep.	Active	RE/DEV/BI
Rudy Garza Jr.	District 1	2	8/17/2021	11/1/2024	Council Member Michael T. Hunter's Rep.	Active	Real Estate
Hailey R. Gonzalez	District 3	1	6/28/2022	11/1/2024	Mayor Paulette Guajardo's Rep.	Active	Building Industry
Coretta Graham	District 3	1	2/14/2023	11/1/2024	Council Member Jim Klein's Rep.	Active	Development
JJ Hart	District 4	1	1/24/2023	11/1/2024	Council Member Dan Suckley's Rep.	Active	
Eli McKay	District 1	1	1/24/2023	11/1/2024	Council Member Sylvia Campos' Rep.	Forfeited position upon filing for City Council	
Moses Mostaghassi	District 5	1	8/17/2021	11/1/2024	Council Member Gil Hernandez's Rep.	Active / Chair	RE/DEV/BI
Philip C. Skrobarczyk Jr	District 4	1	1/24/2023	11/1/2024	Council Member Roland Barrera's Rep.	Active	Building Industry
Trey Summers	District 2	2	8/17/2021	11/1/2024	Council Member Mike Pusley's Rep.	Active	RE/DEV/BI

Name	District	Term	Appt. date	End date	Position	Status	Category
Patricia A. Aitken	District 2	1	7/19/2022	8/16/2025	City Manager	Active	Real Estate
Jonathan Gonzalez	District 5	1	1/24/2023	8/16/2025	City Manager	Active	RE/DEV/BI
Alex H. Harris	Non-Resident	2	8/17/2021	8/16/2025	City Manager	Active	City's ETJ
Ramiro Munoz III	District 5	1	8/8/2023	8/16/2025	City Manager	Active	Development
Melody Nixon-Bice	District 5	2	9/14/2021	8/16/2025	City Manager	Active	Development
Velda G. Tamez	District 2	2	8/17/2021	8/16/2025	City Manager	Active	RE/DEV



City Board, Commission & Committee

Annual Report to City Council

Capital Improvements Advisory Committee

1. State the goals and objectives for the 2024 calendar year.

Goal: To gain a comprehensive understanding of impact fees, their application, and their implications on city growth.

Objective: Equip the board and stakeholders with the knowledge necessary to make informed decisions about adopting impact fees to support sustainable and strategic growth in Corpus Christi.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- Conducted 7 meetings during FY 2024 with stakeholders from diverse backgrounds to gather insights and perspectives.
- Organized 5 community engagement meetings across different voting districts to ensure inclusivity and transparency.
- Hosted 2 workshops in collaboration with the City Council and Planning Commission, open to public participation.
- Discussed scenarios for future growth, gathered community feedback, and thoroughly evaluated the impact of potential policies.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Yes. The Board recommended the adoption of impact fees to facilitate responsible growth and infrastructure development in Corpus Christi.

4. What are the goals and objectives for the 2025 calendar year?

Goal: Build on the progress initiated in 2021 by advocating for the final adoption and implementation of impact fees.

Objective: Work collaboratively with the City Council, Planning Commission, and community stakeholders to refine the proposed framework and ensure its alignment with the city's long-term growth strategies.

5. How many times did the board meet or failed to meet?

The board met 7 times during 2024. All meetings were conducted as planned.

6. How many vacancies did the board have and for how long?

The board currently has one vacancy due to a resignation. This occurred in October 2024.

Approved by Committee:

Moses Mostaghasi

Board Chair Signature

Moses Mostaghasi

Board Chair Name

[Redacted]

Board Chair Email

Approved

Review Status

Submitted by:

Michael Dice

Department Head Signature

Michael Dice

Department Head Name

michaeld3@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

CIVIL SERVICE BOARD

DUTIES

The Civil Service Board adopts, amends, and enforces a code of rules and regulations providing for appointment, employment, or suspension in all positions in the classified service based upon citizenship, character, merit, efficiency, and industry, which shall have the force and effect of law; and also rules regulating promotions, demotions, reduction in force of employees in the classified service and in what order they shall be dismissed and reinstated.

COMPOSITION

Three (3) members and two (2) alternate members shall be appointed by the Council for three-year terms or until a successor is named. The members choose their own chairman and appoint a chief examiner, not a member of the Board, who shall also act as secretary. Members must (1) be of good moral character, (2) be a U. S. Citizen, (3) be a resident of the City and have lived in the City for three years preceding appointment, (4) be over 25 years of age, and (5) not have held a public office within the preceding three years, with the exception of notary public.

MEETS

Meets third Thursday monthly,
9:00 a.m., HR Conference Room,
2nd Floor, City Hall.

CREATION/AUTHORITY

City Charter Amendment Art. VII, Sec. 2(3-25-55), Ord. 12948, Ord. 17258 - 9/15/82; amended 4-3-93; Charter Amendment - see Ord. 31007 - 11/21/16.

MEMBERS SIZE

3

TERM DETAILS

Three-year terms

DEPARTMENT

Human Resources

STAFF LIAISON

Monica Saenz

Name	District	Term	Start date	End date	Position	Status	Category
Dr. Deborah A. Sibila	District 4	1	2/9/2021	6/15/2025	Chair	Active	
Raul E. Ramirez	District 5	1	6/13/2023	6/15/2026		Active	
Dr. Daniel Jorgensen	District 4	1	6/11/2024	6/15/2027		Active	
Vacant		1	N/A	6/15/2016		Active	Alternate
Vacant	District 5	1	N/A	6/15/2016		Active	Alternate

CIVIL SERVICE BOARD COMMISSION

DUTIES

FOR FIREFIGHTERS AND POLICE OFFICERS ONLY - The Civil Service Commission adopts, amends, and enforces a code of rules and regulations providing for appointment, employment, or suspension in all positions in the classified service based upon citizenship, character, merit, efficiency, and industry, which shall have the force and effect of law; and also, rules regulating promotions, demotions, reduction in force of employees in the classified service and in what order they shall be dismissed and reinstated. With additional duties as outlined under Chapter 143, Texas Local Government Code.

COMPOSITION

Three (3) members shall be appointed by the City Manager of the City and confirmed by a majority of the City Council. Members must (1) be of good moral character, (2) be a U. S. Citizen, (3) be a resident of the City and have lived in the City for three years preceding appointment, (4) be over 25 years of age, and (5) not have held a public office within the preceding three years.

MEETS

Meets third Thursday monthly, 9:00 a.m., HR Conference Room, 2nd Floor, City Hall.

CREATION/AUTHORITY

Chapter 143, Texas Local Government Code.

MEMBERS SIZE

3

TERM DETAILS

Three-year terms

DEPARTMENT

Human Resources

STAFF LIAISON

Monica Saenz

Name	District	Term	Start date	End date	Position	Status
Dr. Deborah A. Sibila	District 4	1	2/9/2021	6/15/2025	Chair	Active
Raul E. Ramirez	District 5	1	6/13/2023	6/15/2026		Active
Dr. Daniel Jorgensen	District 4	1	6/11/2024	6/15/2027		Active



City Board, Commission & Committee

Annual Report to City Council

Civil Service Board / Commission

1. State the goals and objectives for the 2024 calendar year.

To hold meetings in a timely and professional manner.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

Board/commission members worked closely with city human resources personnel to ensure civil service matters involving city employees were addressed promptly and effectively.

3. Did the Board make recommendation to Council? If so, what did they recommend?

No

4. What are the goals and objectives for the 2025 calendar year?

1. Hold civil service board/commission meetings promptly to ensure city civil service employees have a timely opportunity to be heard
2. Proactively identify and recruit qualified individuals to fill both anticipated and unforeseen vacancies on the board/commission during the 2025 calendar year.

5. How many times did the board meet or failed to meet?

According to city records, the Civil Service Commission convened five times in 2024, to address appeals related to police and firefighter exams. Additionally, records indicate that members of the Civil Service Board gathered two times in 2024, to conduct proceedings concerning the termination of city employees.

6. How many vacancies did the board have and for how long?

Mr. Gerald Avila completed his tenure on the board/commission on June 15, 2024, after serving two terms. In preparation for his departure, Dr. Dan Jorgensen was appointed to the board/commission on June 11, 2024. His term on the board/ commission extends through June 15, 2027. Since Dr. Jorgensen was appointed to the board/commission prior to Mr. Avila's departure, there were no vacancies on the board this year.

Approved by Committee:

Deborah Sibila, Ph.D. 01/27/2025

Board Chair Signature

Deborah Sibila, Ph.D.
Board Chair Name

[Redacted]
Board Chair Email

Approved
Review Status

Submitted by:

Rebecca Castillo

Department Head Signature

Rebecca Castillo
Department Head Name

rebeccac@cctexas.com
Department Head Email

Approved
Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

Approved.

COMMITTEE FOR PERSONS WITH DISABILITIES

DUTIES

The Committee for Persons with Disabilities provides a program to encourage, assist and enable persons with disabilities to participate in the social and economic life of the City; to achieve maximum personal independence; to become gainfully employed; and to enjoy fully and use all public and private facilities available within the community.

COMPOSITION

Nine (9) residents of the city who shall be appointed by the City Council. The membership of the committee shall be composed of individuals with disabilities and representatives of agencies and organizations functioning within the committee's area who are interested in the provision of services to persons with disabilities and others who are interested in the abilities and specific needs of persons with disabilities, subject to Council approval. The Human Relations Administrator, Director of Parks and Recreation, and Building Official shall serve as ex-officio non-voting members. The Chairperson of the Committee for Persons with Disabilities shall serve as an ex-officio voting member of the Human Relations Commission.

MEETS

1st Wednesday of the month at
3:00 p.m., City Hall, City Council

CREATION/AUTHORITY

Chapter 2, Article IV, Division 23, Code of Ordinances; Ord. No. 024364 (2/13/01).

MEMBERS SIZE

9

TERM DETAILS

Two-year terms

DEPARTMENT

Planning & Community Development

STAFF LIAISON

Melissa Cruz

Name	District	Term	Appt. date	End date	Position	Status
Olivia Allan	District 4	1	2/8/2022	2/1/2025		Exceeded the number of absences allowed
Sandra L. Flores	District 2	1	2/28/2023	2/1/2025		Active
Michelle Jones	District 4	Partial	2/13/2024	2/1/2025		Active
Dr. Ashley P. Voggt	District 4	1	2/28/2023	2/1/2025		Resigned
Dr. Sonya M. Durrwachter	District 1	1	2/13/2024	2/1/2026		Active
Aliza Long	District 4	1	2/13/2024	2/1/2026		Active
Imelda M. Trevino	District 5	2	2/8/2022	2/1/2026	Vice-Chair	Active
Jennifer Scott	District 2	1	3/30/2021	2/1/2025		Resigned
Susan Depoliti Tower	District 2	1	5/9/2023	2/1/2026		Resigned
Building Official		N/A	N/A	N/A	Ex-Officio, Non-	Active
Human Relations Administrator		N/A	N/A	N/A	voting	Active
Parks and Recreation Director		N/A	N/A	N/A	Ex-Officio, Non-	Active
					voting	



City Board, Commission & Committee Annual Report to City Council

Committee for Persons with Disabilities

1. State the goals and objectives for the 2024 calendar year.

Arrange 12 presentations for the year. Attend 9 community events including ADA celebration. Write four resolutions to pass to city council. Create quarterly PSA's. Host/attend accessibility workshop.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

Provided committee information table at community events; Produced closed caption PSA; Produced People First language PSA; Resolution for protected bike paths; Started planning ADA celebration/workshop

3. Did the Board make recommendation to Council? If so, what did they recommend?

Recommendations were made on applicants for vacant positions.

4. What are the goals and objectives for the 2025 calendar year?

1. Review and amend bylaws to modernize and reactivate the committee and subcommittees to facilitate meaningful activities.
2. Evaluate available accommodations for registering for and attending City events.
3. Update committee collateral and engagement opportunities

5. How many times did the board meet or failed to meet?

The committee met eight times this year.

6. How many vacancies did the board have and for how long?

The Committee had three vacancies in January and February of 2024, two vacancies in October and November 2024, and three vacancies in December 2024.

Approved by Committee:

Imelda M. Trevino

Board Chair Signature

Imelda Trevino

Board Chair Name

Board Chair Email

Approved

Review Status

Submitted by:

Daniel McGinn

Department Head Signature

Daniel McGinn

Department Head Name

danielmc@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

There were four cancelled meetings due to lack of quorum. The cancelled meetings, committee vacancies, and inactive subcommittees made goal attainment a challenge.

CONSTRUCTION TRADE ADVISORY & APPEALS BOARD

Duties

The Construction Trade Advisory & Appeals Board shall advise the city manager regarding any matter related to Construction that it considers should be brought to the attention of the city council. The Construction Trade Advisory & Appeals Board shall obtain public comment on the proposed adoption of or amendment to a national model code.

Composition

Nine (9) members appointed to a three-year term by City Council. The Board shall have the guidance and assistance of the building official. The Board shall be composed of one general contractor, one engineer or architect, one master electrician, one electrical contractor, one master plumber, one plumber contractor, one heating, ventilation, air conditioning, and refrigeration contracting (HVAC) technician, one HVAC contractor, and one Texas professional land surveyor. Five members of the board shall constitute a quorum.

MEETS

Quarterly, 3rd Thursday of the month, 3:00 p.m., 2406 Leopard Street, Frost Bank Building, Fire Department's Conference Room, 3rd Floor.

CREATION/AUTHORITY

Ordinance 032058 3-17-2020.

MEMBERS SIZE

9

TERM DETAILS

Three year terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Ronald E. Brister	District 5	2	2/23/2021	3/31/2026		Active	Texas Professional Land Surveyor
Paul S. Cervantes	District 5	2	8/11/2020	3/31/2026	Vice Chair	Active	Master Electrician
Mike Dildy	District 4	1	3/8/2022	3/31/2026		Active	Master Plumber
Saul S. Esquivel	District 2	1	3/19/2024	3/31/2026		Active	HVAC Technician
Ty J. Gentry	District 5	1	6/13/2023	3/31/2026		Active	Plumber Contractor
Brandon Harper	District 3	Partial	8/13/2024	3/31/2026		Active	General Contractor
Jose L Jimenez	District 3	2	2/23/2021	3/31/2026		Active	Electrical Contractor
Tommie A. Lee Sr.	District 1	1	6/13/2023	3/31/2026		Active	HVAC Contractor
Jared Merdes P.E.	District 1	2	8/11/2020	3/31/2026	Chair	Active	Engineer/Architect



City Board, Commission & Committee

Annual Report to City Council

Construction Trades Advisory & Appeal Board

1. State the goals and objectives for the 2024 calendar year.

- Continue to pursue a full board membership
- Pursue suppliers regarding products and materials related to the adoption of new codes
- Support new code adoption
- Public education outreach

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- Two (2) new board vacancies were filled.
- The board has supported all of the public outreach opportunities conducted by Development Services

3. Did the Board make recommendation to Council? If so, what did they recommend?

June 20, 2024: The board recommended residential construction and electrical code revisions presented by the Building Official.

4. What are the goals and objectives for the 2025 calendar year?

- Continue to pursue a full board membership
- Pursue suppliers regarding products and materials related to the adoption of new codes
- Support new code adoption
- Public education outreach
- Obtain a better understanding of new semi-flammable refrigerants that will be in the HVAC industry; R-32 and R-454B for example.
- Water efficiency standards
- Texas state contractor licensing enforcement at the local level and general DS contractor disciplinary options

5. How many times did the board meet or failed to meet?

-One (1) special meeting was canceled for 01/18/2024 due to lack of quorum.
-Three (3) regular meetings were held 3/21/2024, 6/20/2024 and 12/19/2024.
-One (1) regular meeting was canceled due to lack of business.

6. How many vacancies did the board have and for how long?

-Two (2) new board vacancies were filled.

Approved by Committee:

Jared Merdes, PE

Board Chair Signature

Jared Merdes, PE MBA LEED AP

Board Chair Name

Board Chair Email

Approved

Review Status

Submitted by:

Michael Dice

Department Head Signature

Michael Dice

Department Head Name

michaeld3@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

CRIME CONTROL & PREVENTION DISTRICT

DUTIES

The Corpus Christi Crime Control and Prevention District is dedicated to crime reduction programs and the adoption of a proposed sales and use tax at a rate of one-eighth of one percent.

COMPOSITION

The District will consist of the same number of members as the City Council. A member of the Board of Directors shall be appointed by each member of the City Council to serve at the pleasure of that member of the City Council for a term that is concurrent with the term of the member of the City Council that appointed the Director. Six-year term limitation. Confirmation of appointments by City Council as per Texas Local Government Code 363.1015.

MEETS

On a quarterly basis, the 3rd
Wednesday of the month, at 2:00
p.m., City Hall, 6th Floor Conference

CREATION/AUTHORITY

Texas Crime Control and Prevention District Act, Article
2370c-4, Vernon Texas Civil Statutes; Ord. 023124,
11/11/97.

MEMBERS SIZE

9

TERM DETAILS

Concurrent w/ Council terms

DEPARTMENT

Police

STAFF LIAISON

Pat Eldridge

Name	District	Term	Appt. date	End date	Position	Status	Category
Isabel Araiza	District 2	1	1/24/2023	11/1/2024		Forfeited position upon filing for City Council	Council Member Sylvia Campos' Rep.
Mariah A. Boone	District 2	1	1/24/2023	11/1/2024		Active	Council Member Jim Klein's Rep.
Sandy J. Fernandez	District 3	2	2/23/2021	11/1/2024		Active	Council Member Michael T. Hunter Rep.
David Gonzalez	District 5	2	2/23/2021	11/1/2024		Active	Mayor Paulette Guajardo's Rep.
Joseph H. Kramer	District 4	1	1/24/2023	11/1/2024	Chair	Active	Council Member Dan Suckley's Rep.
Andrew S. Leeton	District 5	1	2/8/2022	11/1/2024	Vice-Chair	Active	Council Member Gil Hernandez's Rep.
Susie Luna Saldana	District 2	1	1/24/2023	11/1/2024		Active	Council Member Everett Roy's Rep.
Tracy C. Teague	District 3	1	1/24/2023	11/1/2024		Active	Council Member Roland Barrera's Rep.
Marshal Tong	District 1	2	2/23/2021	11/1/2024		Active	Council Member Mike Pusley's Rep.



City Board, Commission & Committee

Annual Report to City Council

Crime Control & Prevention District

1. State the goals and objectives for the 2024 calendar year.

- Continue to fund 78 sworn officers, purchase necessary equipment to support officers, and purchase 8 replacement vehicles and associated upfitting cost.
- Continue fiscal responsibility to ensure funding is available.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- Completed the FY24 budget with a remaining fund balance.
- Purchased necessary equipment to support sworn officers
- Purchased 9 replacement patrol vehicles
- Maintained 78 sworn officers on the payroll

3. Did the Board make recommendation to Council? If so, what did they recommend?

Board adopted the FY25 budget on June 12 funding 78 officers with 8 replacement vehicles. Recommended the FY25 budget to City Council on July 25 for approval. Approved.

4. What are the goals and objectives for the 2025 calendar year?

- Continue to fund 78 sworn officers, purchase necessary equipment to support officers, and purchase 8 replacement vehicles and associated upfitting costs.
 - Continue fiscal responsibility to ensure funding is available. Begin FY26 budget preparations to move 7 police officer positions into the General Fund to ensure funding is available.
- Crime Control & Prevention District

5. How many times did the board meet or failed to meet?

Board met 4 times in the year as scheduled.

6. How many vacancies did the board have and for how long?

The Board had no vacancies in 2024.

Approved by Committee:

Pat P. Eldridge as approved by Board
Chair Joe Kramer

Board Chair Signature

Pat P Eldridge

Board Chair Name

pat@cctexas.com

Board Chair Email

Approved

Review Status

Submitted by:

Michael D Markle

Department Head Signature

Michael D Markle

Department Head Name

mikema@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

ETHICS COMMISSION

DUTIES

The Ethics Commission, in addition to having jurisdiction over complaints involving any "city official", are to prepare and publish pamphlets and other materials explaining the duties of individuals subject to the code of ethics; review all statements and reports filed with the city; annually review the code of ethics and make appropriate recommendations to the city council; review all public opinions related to the code of ethics that are issued by the city attorney; prepare and disseminate a report listing all campaign contributions and expenditures for each candidate within 30 days following the deadline for filing the last campaign finance reports for each city council election. The commission shall have such meetings as may be necessary to fulfill its responsibilities. The chairperson or any three (3) members may call a meeting provided that reasonable notice is given to each member. The commission shall meet at least once a year. The date of the annual meeting shall be in September. The commission shall comply with the Texas Open Meetings Act.

COMPOSITION

Nine members appointed by a two-thirds vote of the full council. Nominations are to be solicited from a wide variety of professional and community organizations in the city, but interested individuals may also submit their names for consideration. Initially, the terms of three members shall be one year, and the initial terms of another three members shall be two years. The persons having such shorter terms shall be determined by lot. No holding over is permitted except as expressly provided in the Code of Ethics. The commission shall elect a Chairperson and a Vice-Chairperson.

MEETS

3rd Thursday of the month, 5:30 p.m.,
City Hall, Fifth Floor - ACM Conference

CREATION/AUTHORITY

Section 2-320, Code of Ordinances; Ordinance No. 20781, 9/19/89, Ord. 023460, 10-13-98; Ord. No.

MEMBERS SIZE

9

TERM DETAILS

Three-year

DEPARTMENT

Legal

STAFF LIAISON

Gabriel Rodriguez

Name	District	Term	Appt. date	End date	Position	Status
Dane F. Fuller	District 5	1	9/13/2022	9/30/2025	Chair	Active
Trevor H. Mauck	District 2	1	9/13/2022	9/30/2025		Active
Kent L. Teague	District 3	1	9/13/2022	9/30/2025		Active
Kimberly K. Ballenger	District 5	Partial	2/13/2024	9/30/2026		Active
Dr. Rick Barrera	District 5	1	9/5/2023	9/30/2026		Active
Robert M. Simmons	District 1	1	8/13/2024	9/30/2026		Active
Douglas C. Fick	District 5	1	8/13/2024	9/30/2027		Active
Liz Gillenwater	District 4	1	8/13/2024	9/30/2027		Exceeded the number of absences allowed
Kimberly Shick	District 1	1	8/13/2024	9/30/2027		Active



City Board, Commission & Committee

Annual Report to City Council

Ethics Commission

1. State the goals and objectives for the 2024 calendar year.

- Review all financial disclosure reports required to be filed
- Review Code of Ethics per annual requirement
- Review and process any Ethics Complaint(s) filed
- Recommend actions or code changes, if any, to City Council
- Publish Ethics Code info & reminders on electronic bulletins

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- Reviewed 99 financial disclosure reports and supplemental reports
 - Requested and received additional information for 12 reports
 - Submitted improvements to City Secretary for the electronic filing process
- Suggested Ethics Code changes which were adopted by City Council
- Reviewed Code of Ethics and found several additional potential improvements
- Reviewed and processed five Ethics Complaints, one Amended Ethics Complaint, and one Hearing

3. Did the Board make recommendation to Council? If so, what did they recommend?

- Recommended eight changes, five administrative and three substantive, to the Code of Ethics. These changes were approved by City Council
- Reviewed City Council's suggested changes to Ethics Code and provided our comments through the City Attorney

4. What are the goals and objectives for the 2025 calendar year?

- Review all financial disclosure reports required to be filed
- Review Code of Ethics per annual requirement
- Review and process any Ethics Complaint(s) filed
- Recommend actions or code changes, if any, to City Council
- Publish Ethics Code info & reminders on electronic bulletins

5. How many times did the board meet or failed to meet?

Nine meetings in CY 2024:
15 Feb, 21 Mar, 18 Apr, 16 May, 20 Jun, 18 Jul, 05 Sep, 17 Oct, and 21 Nov.
There were no failed attempts to meet in CY 2024.

6. How many vacancies did the board have and for how long?

4 vacancies
S. Modak 18 weeks, 04 Oct 2023 to 13 Feb 2024, backfilled by K. Ballenger
K. Bhikha 13 weeks, 01 Jul 2024 to 30 Sep 2024, backfilled by L. Gillenwater
E. Bennett 13 weeks, 01 Jul 2024 to 30 Sep 2024, backfilled by R. Simmons
L. Gillenwater still vacant, 21 Nov 2024 to present

Approved by Committee:

Dane F. Fuller

Board Chair Signature

Dane Fuller

Board Chair Name

Board Chair Email

Approved

Review Status

Submitted by:

Miles K. Risley

Department Head Signature

Miles Risley

Department Head Name

Milesr@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

none

ISLAND STRATEGIC ACTION COMMITTEE

DUTIES

The Island Strategic Action Committee (ISAC) advises the Mayor and City Council on development and implementation of the Mustang-Padre Island Area Development Plan. The ISAC shall develop specific strategies for implementation of the Mustang-Padre Island Development Plan with specific timelines to implement the respective strategies and a clear determination of which agency or individual is responsible to implement specific projects or programs.

COMPOSITION

The committee shall consist of fourteen (14) members appointed by the City Council. Membership in one or more of the following categories is preferred but not required: Padre Isles Property Owners Association, residential property owner who owns property and resides on Mustang or Padre Island; commercial property owner who owns property and operates a business on Mustang or Padre Island; developer of property on Mustang or Padre Island; member of the Padre Island Business Association; architect or professional engineer, who does work on projects on Mustang or Padre Island; realtor, who primarily represents buyers or sellers of property on Mustang or Padre Island; construction contractor, who primarily works on projects on Mustang or Padre Island; representative of an environmental group; person who resides on Mustang Island or who is an employee of a Mustang Island property owner; and at-large representatives who are residents of the City. Not less than twelve (12) members must reside or own property on Mustang or Padre Island. One (1) of the at-large representatives may, but is not required to, reside on Mustang or Padre Island. The City Council may appoint not more than five (5) members of the action committee who do not reside within the City if they own or represent the owner of property on Mustang or Padre Island. The following organizations may appoint a representative to serve as an ex-officio advisory member of the action committee without vote: Planning Commission, Watershore and Beach Advisory Committee, Park and Recreation Advisory Committee, Nueces County, Nueces County Water Control and Improvement District No. 4, and Corpus Christi Convention and Visitors Bureau.

MEETS

1st Tuesday of every month at 5:30 p.m.

CREATION/AUTHORITY

Ordinance No. 028488, 2/16/10; amended Ordinance 030830, 4/26/16; Ordinance 032058, 3/17/2020

MEMBERS SIZE

14

TERM DETAILS

Three-year

DEPARTMENT

Economic Development

STAFF LIAISON

Bonnie McLaughlin

Name	District	Term	Appt. date	End date	Position	Status	Category
Stephen Armstrong	District 4	Partial	11/14/2023	3/23/2025		Active	Resigned
Roy D. Coons	District 4	1	3/30/2021	3/23/2025		Active	At-Large
Robert J. Corbett	District 4	1	4/12/2022	3/23/2025		Active	Padre Isles Prop. Owners Assoc.
Charles F. Duffley	Non-Resident	2	3/26/2019	3/23/2025	Chair	Active	Developer
Meagan E. Furey	District 4	1	4/12/2022	3/23/2025		Active	Padre Island Business Assoc.
Cheryl D. Segrest	District 4	Partial	11/14/2023	3/23/2025		Active	At-Large
Alan A. Guggenheim	District 4	1	4/16/2024	3/23/2027		Active	Residential Property Owner
Dr. R. Bryan Gulley	District 4	1	4/16/2024	3/23/2027	Vice-Chair	Active	Mustang Island Rep.

Name	District	Term	Appt. date	End date	Position	Status	Category
William R. Hibbs II	District 4	1	4/16/2024	3/23/2027		Active	At-Large
Marvin L. Jones	District 4	1	4/11/2023	3/23/2027		Active	At-Large
Terry A. Palmer	District 4	1	4/11/2023	3/23/2027		Active	At-Large
Robert B. Pruski Jr.	District 4	2	3/30/2021	3/23/2027		Active	Construction Contractor
Craig Thompson	District 2	1	4/12/2022	3/23/2027		Active	Professional Engineer
Kamran Zarghouni	District 5	1	4/16/2024	3/23/2027		Active	Realtor
Harrison A. McNeil		1	N/A	N/A	Ex-Officio, Non-voting	Active	Watershore and Beach Adv. Comm.
Meridith Darden		1	N/A	N/A	Ex-Officio, Non-voting	Active	CVB
Linda Lindsey		1	N/A	N/A	Ex-Officio, Non-voting	Active	Parks and Rec Adv. Comm.
Vacant		1	N/A	N/A	Ex-Officio, Non-voting	Active	Nueces County
Vacant		1	N/A	N/A	Ex-Officio, Non-voting	Active	Planning Commission
Vacant		1	N/A	N/A	Ex-Officio, Non-voting	Active	Nueces County Water Control and Prevention District #4



City Board, Commission & Committee

Annual Report to City Council

Island Strategic Action Committee

1. State the goals and objectives for the 2024 calendar year.

Continue to work with City Council and staff on uncompleted ADP projects including Commodores Park, the Island Mobility Plan, Paper Streets, and the JFK Causeway underpass (lighting, safety, and parking improvements).

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

1. Commodores Park Plan - Currently in 30% design, ISAC providing feedback throughout the process.
2. Island Mobility Plan - staff currently working with TxDOT regarding non-automobile uses on PR22 as well as a golf cart circulation plan, also finalizing a contract amendment with HDR to finalize the plan.
3. Paper Streets - Priority streets (Crowsnest & Sand Dollar) identified by ISAC and recommended to staff. Design contract awarded in early 2025 from the TIRZ #2 fund.
4. JFK Causeway underpass - Installation of streetlights complete and waiting on environmental permits for the parking lot.

3. Did the Board make recommendation to Council? If so, what did they recommend?

1. Motion of Support for No Wake Zone from the JFK Causeway to the Packery Boat Ramp (January 2024)
2. Island Drainage Resolution (February 2024)
3. Motion of Support to proceed with the Island Mobility Plan as presented to TxDOT with priority of Commodores to Whitecap in the first phase. (September 2024)
4. Resolution of Support for the implementation of a skate park at Billish Park to be built as soon as possible. (October 2024)

4. What are the goals and objectives for the 2025 calendar year?

1. Continue to identify projects in the ADP for prioritization/implementation.
2. Work with staff on budget priorities and funding sources for island projects.

5. How many times did the board meet or failed to meet?

3 times:

1. July (unable to confirm quorum)
2. August (city staff ill)
3. December (unable to confirm quorum)

6. How many vacancies did the board have and for how long?

1. Dotson Lewis (did not seek reappointment)
2. William Uhlarik (did not seek reappointment)
3. Jay Gardner (met the 6-year service limitation)
4. Michael Pittman (resigned)

Approved by Committee:

Bonnie McLaughlin

Board Chair Signature

Bonnie McLaughlin

Board Chair Name

bonniemc@cctexas.com

Board Chair Email

Approved

Review Status

Submitted by:

Heather Hurlbert

Department Head Signature

Heather Hurlbert

Department Head Name

HEATHERH3@CCTEXAS.COM

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

LANDMARK COMMISSION

DUTIES

The Landmark Commission promotes the use of historical and cultural landmarks for the culture, prosperity, education, and general welfare of the people of the City and visitors to the City.

COMPOSITION

Eleven (11) members are appointed by City Council by majority vote, In so far as possible, the numerical composition shall correspond to the ethnic, gender, and economic distribution of the City according to the last Federal Census report. All members shall have knowledge and experience in either the architectural, archaeological, cultural, social, economic, ethnic or political history of Corpus Christi. Membership in one or more of the following categories is preferred but not required: historians, licensed real estate salespersons, architect, structural or civil engineer, title search business, property surveyor and members at-large. No one profession will constitute a majority of the membership.

MEETS

4th Thursday of every month at 4:30 p.m., City Hall, Council Chambers.

CREATION/AUTHORITY

Section 2-204, Code of Ordinances. Ord. No. 12315, 10-16-74; Ord. No. 19908, 8-11-87; Ord. No. 030228, 7-15-14.

MEMBERS SIZE

11

TERM DETAILS

Three-year terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Matthew R. Forrester	District 5	1	2/22/2022	11/20/2024		Active	At-Large
Albert Montez	District 2	1	2/22/2022	11/20/2024		Resigned	Title Search
Dr. James H. Pruitt II	District 5	1	11/9/2021	11/20/2024	Chair	Active	Historian
Michele Wanzer	District 3	1	2/9/2021	11/20/2024		Active	Real Estate
Walter Jeff Mumme	District 3	1	9/6/2022	11/20/2025		Active	At Large
Elizabeth Riggle	District 2	1	9/6/2022	11/20/2025		Active	At-Large
Melissa Espinoza	District 1	1	11/14/2023	11/20/2026		Active	At-Large
Gordon E. Landreth	District 4	1	4/11/2023	11/20/2026		Active	At-Large
Cheryl M. McLaughlin	District 1	1	8/8/2023	11/20/2026		Active	Historian
Armando Mendez	District 4	2	2/9/2021	11/20/2026		Resigned	At-Large
Veronica D. Wilson	District 5	2	2/9/2021	11/20/2026		Active	At-Large



City Board, Commission & Committee

Annual Report to City Council

Landmark Commission

1. State the goals and objectives for the 2024 calendar year.

The Landmark Commission promotes the use of historical and cultural landmarks for the culture, prosperity, education, and general welfare of the people of the city and visitors to the city. Promote preservation through education. Maintain and update the historical resource survey through DowntownTX.org. Consider Specific sites, structures, and districts for designation as historic landmarks. Encourage and communicate with property owners the benefit of rehabilitation of potential landmarks as an alternative to demolitions. Promote preservation through the Planning and Zoning process.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- Coordination w/ Historic Preservation Officer Robert Kurtz.
- Received briefings on Ritz Theatre renovations.
- Oversight Upper Westside Resource Survey.
- Approved Certificate of Appropriateness for repair & restoration of building at 821 Oak Park (Case No. COA 0328-01).
- 2024 Annual Preservation Awards & Art Contest.
- Initiated Historic Overlay Zoning - 601 N. Water St. (Arya Hotel) & 314 Clifford St.
- Recognizing the cultural significance of the Cayo del Oso site, the LC requested more information & did not endorse the inclusion of the site on the National Register of Historic Places.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Yes.

- Approved Certificate of Appropriateness for repair & restoration of building at 821 Oak Park (Case No. COA 0328-01).
- Initiated Historic Overlay Zoning - 601 N. Water St. (Arya Hotel) & 314 Clifford St.

4. What are the goals and objectives for the 2025 calendar year?

To continue to fulfill the charter and mission of the Landmark Commission.

To promote the use of historical and cultural landmarks for the culture, prosperity, education, and general welfare of the people of the city and visitors to the city.

To continue to oversee and support the Upper Westside Resource Survey and preservation efforts in the Morningside Community and on Clifford Street.

To advance the goals and strategies outlined in the Historic Preservation Plan adopted by the City of Corpus Christi, including recommendations for action to the City Council.

5. How many times did the board meet or failed to meet?

The Landmark Commission met 9 times in 2024. No meetings were held in July, August, or December.

6. How many vacancies did the board have and for how long?

The Landmark Commission began 2024 with no vacancies. The first vacancy occurred in June and the position remained vacant for the remainder of 2024. A second vacancy occurred in October due to a resignation and a third in November due to an expired term. The Landmark Commission ended 2024 with three vacancies.

Approved by Committee:

Dr. James H. Pruitt II

Board Chair Signature

Dr. James H. Pruitt II

Board Chair Name

[Redacted]

Board Chair Email

Approved

Review Status

Submitted by:

Michael Dice

Department Head Signature

Michael Dice

Department Head Name

michaeld3@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

LIBRARY BOARD

DUTIES

The Library Board shall act as an advisor to the City Council on the policies and operations of the library. The Library Board shall make recommendations to the City Council on comprehensive policies on library services related to the following matters: (1) It shall make recommendations regarding policies for the administration of library programs, use of facilities, and selection of library resources.(2) It shall seek citizen input about community needs and shall make appropriate recommendations for planning capital improvements and library services.(3) It may solicit for the libraries either directly or in cooperation with the Friends of the Corpus Christi Public Libraries or other private organizations gifts, revenues, bequests or endowments of money or property as donations or grants from persons, firms, foundations or corporations. If the city is required to meet certain conditions, acceptance shall be subject to City Council approval.

COMPOSITION

Nine (9) voting members which nine (9) members shall be appointed by the City Council with terms of two (2) year or until a successor is appointed. A member in each of the following categories is preferred but not required: La Retama Club and Friends of the Corpus Christi Public Libraries Board.

MEETS

1st Tuesday of every month, 10:30 a.m., La Retama Central Library Board Room, 2nd Floor.

CREATION/AUTHORITY

Section 2-75, Code of Ordinances. Ordinance Nos. 1889, 12044, 13235, 18473, 18606, M85-0399, 8-27-85; 19830, 7-7-87; M87-0330, 9-22-87; 20115, 12-17-87; 20294, 5-3-88; 20674, 5-16-89; 022900, 4-15-97; 027945, 11-18-08; Ord. 032058 - 3-17-2020.

MEMBERS SIZE

9

TERM DETAILS

Two-year terms

DEPARTMENT

Libraries

STAFF LIAISON

Kenny Jones

Name	District	Term	Appt. date	End date	Position	Status	Category
Jennifer Anderson	District 2	Partial	1/30/2024	11/5/2024		Active	Friends of the Libraries Board
Alice U. Hawkins	District 2	1	9/20/2022	11/5/2024		Active	
Carroll P. Matthews	District 2	1	9/20/2022	11/5/2024		Active	La Retama Club
Dora A. Wilburn	District 2	2	2/23/2021	11/5/2024		Active	
Joan Carrillo	District 3	1	11/14/2023	11/5/2025		Active	
Patricia Craig	District 5	1	11/14/2023	11/5/2025	Chair	Active	
Melinda De Los Santos	District 2	1	11/14/2023	11/5/2025		Active	
Carrie Moore	District 2	1	11/14/2023	11/5/2025	Vice-Chair	Active	
Dolores G. Rabon	District 4	1	11/14/2023	11/5/2025		Active	



City Board, Commission & Committee

Annual Report to City Council

Library Board

1. State the goals and objectives for the 2024 calendar year.

Advocate for CCPL to be funded in a manner comparable to communities in TX similar in size to Corpus Christi, coordinating with the city and community organizations. Establish more community partnerships with local organizations. Secure a City Proclamation for National Library Week in April 2024. Develop strategies to increase public literacy and awareness regarding library materials and programs.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

Public awareness of the Corpus Christi Public Libraries reached a never before achieved level, as demonstrated by attendance at Library Board meetings, City Council comments, and news media reports. Secured a City proclamation for National Library Week in April 2024. Contact with one local organization to coordinate a book donation. Staff presented 3 Library 101 workshops for public information.

3. Did the Board make recommendation to Council? If so, what did they recommend?

The Board voted to support the Library Director's proposed annual budget and the recommended revisions due to a 5% funding reduction in the FY25 budget. This support was communicated to Council. Prior to possible submission to Council, recommendations for revision of the CCPL Collection Development Policy were approved by the Board, forwarded to Library Staff, and have been reviewed by Legal.

4. What are the goals and objectives for the 2025 calendar year?

Continue to advocate for CCPL to be funded like TX communities comparable in size to Corpus Christi. Establish at least two additional partnerships with local organizations. Secure a City Proclamation for National Library Week in April 6-12, 2025. Assist in implementing three measurable strategies to increase public literacy and continue to increase awareness about library materials and programs.

5. How many times did the board meet or failed to meet?

The Board met 12 times in 2024, once each month.

6. How many vacancies did the board have and for how long?

1 Vacancy for a month: Jan 1-30
1 Vacancy for over a month: Nov 18 until Present

Approved by Committee:

Patricia M. Craig

Board Chair Signature

Patricia M. Craig
Board Chair Name

[Redacted]
Board Chair Email

Approved
Review Status

Submitted by:

Laura Z. Garcia

Department Head Signature

Laura Garcia
Department Head Name

lauraga@cctexas.com
Department Head Email

Approved
Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

No comments

MARINA ADVISORY COMMITTEE

DUTIES

The Marina Advisory Committee advises and makes recommendations regarding development, use, or preservation of the marina, including the following: (1) assist the City Council in providing for the orderly, planned development and use of the marina; (2) review the annual and capital improvement budgets regarding the improvement and maintenance of the facilities upon the marina; and (3) review and recommend to the City Council the feasibility of development, improvements, maintenance or proposed uses for the marina.

COMPOSITION

Nine (9) members appointed by the City Council for two-year terms. The membership shall include one (1) Scientist, i.e. Marine Biologist, one (1) Engineer, and one (1) Environmentalist; one (1) shall be a Representative of a Restaurant located within the boundaries of the Corpus Christi Downtown Management District, and five (5) Community At-Large members. In the initial appointment, members will serve an initial two-year term, in the succeeding term, 5 members will serve a two-year term, and 4 members will serve a one-year term, as determined by drawing. Thereafter, all terms will be two-years.

MEETS

1st Monday of every month at 5:30 p.m., People Street T-Head, Boater's

CREATION/AUTHORITY

Section 2-260, Code of Ordinances; Ord. No. 027408, 9/11/07; Ord. No. 030604, 9/8/15.

MEMBERS SIZE

9

TERM DETAILS

Two-year staggered terms

DEPARTMENT

Parks & Recreation

STAFF LIAISON

Leah Huguen

Name	District	Term	Appt. date	End date	Position	Status
Richard E. Bell	District 4	3	1/22/2019	12/18/2024		Active
Don J. Dunlap	District 4	2	7/27/2021	12/18/2024		Active
Robert Kelley	District 2	2	7/27/2021	12/18/2024		Active
Charles Pendlyshok	District 4	3	7/27/2021	12/18/2024		Resigned
Curt L. Broomfield	District 1	2	12/7/2021	12/18/2025		Active
Steve T. Indrelunas	District 5	1	1/30/2024	12/18/2025		Active
Alyssa B. Mason	District 2	2	1/28/2020	12/18/2025		Resigned
John Murray	District 2	2	7/27/2021	12/18/2025	Chair	Active
Dr John S. Wood	District 4	2	12/7/2021	12/18/2025		Active



City Board, Commission & Committee

Annual Report to City Council

Marina Advisory Committee

1. State the goals and objectives for the 2024 calendar year.

Our goal for the year was to replace docks A B L with stronger more HighTech docks to attract larger vessels to the Marina. Build the boardwalk on Peoples and refurbish Internet capabilities for the entire Marina. Address safety concerns with installing speed bumps. Work closer with parks and rec department and create synergy needed in certain areas where the two crossovers.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

Advised on completion of A B and L docks. Docks are going in and should be complete before the summer boating season. Committe will advise on dredging and C&D dock for next year. Relationships have been established with Port Aransas as well as the local marinas on the island. Boardwalk is under construction currently and will give a great look for the downtown area. Speed bumps have been installed, and traffic has slowed down in the pedestrian areas of the marina. Parks and Rec have assigned an individual to be present at the meetings.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Council was involved of course in the funding for the docks and boardwalk. We ask council for support in putting speed bumps. Advised council on master plan and still in process.

4. What are the goals and objectives for the 2025 calendar year?

- 1)First and foremost, we are working on options to get a fuel dock operational.
- 2) We hope to get support from the surrounding areas to promote larger pleaser craft.
- 2)We would like to focus on regattas and yachting rendezvous to help increase the interest in boating.
- 3)We will work to update the safety and spill response equipment and personal.
- 4)We are working to get the right group to join the committee folks involved in the local industry with knowledge of the problems they face growing the industry.
- 5) We need to do a better job to incorporate the Island boating community.

5. How many times did the board meet or failed to meet?

We met 12 times

6. How many vacancies did the board have and for how long?

3 a couple months

Approved by Committee:

John Murray

Board Chair Signature

John C Murray

Board Chair Name

[REDACTED]

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert Dodd

Department Head Name

robertD4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

PARK AND RECREATION ADVISORY COMMITTEE

DUTIES

The Parks and Recreation Advisory Committee shall advise the City Council as to all City parks and the buildings therein, public outdoor recreation areas and centers and any other grounds placed under its purview by the City Manager.

COMPOSITION

Eleven (11) members appointed by the City Council, who are residents of the City and serve without compensation for a two-year term beginning August 23, or until their successor is appointed. The Board elects its Chairman.

MEETS

2nd Wednesday of every month, 5:30 p.m.,
City Hall, 3rd Floor Conference Room.

CREATION/AUTHORITY

Section 2-70, Code of Ordinances. Ord. No. 11046,
8/23/72; 16511, 9/2/81; 19831, 7/2/87; 20294, 5/3/88.

MEMBERS SIZE

11

TERM DETAILS

Two-year terms

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Catherine Garza

Name	District	Term	Appt. date	End date	Position	Status
Thomas Cronnon	District 4	1	1/11/2022	8/22/2025		Active
Shawn C. Flanagan	District 2	1	8/8/2023	8/22/2025		Active
James M. Lehnert	District 4	1	8/8/2023	8/22/2025		Active
Adam Rios	District 5	1	4/11/2023	8/22/2025		Active
Howard Schauer	District 3	3	4/24/2019	8/22/2025		Resigned
Dr. George W Woods III	District 4	Partial	4/16/2024	8/22/2025		Active
Joan A. Adams-Wolfe	District 2	1	9/5/2023	8/22/2026		Active
Mark Borgeson Sr.	District 5	1	8/13/2024	8/22/2026		Active
Joe De La Paz	District 1	1	2/13/2024	8/22/2026		Active
Jay Gardner	District 4	1	8/13/2024	8/22/2026		Active
Linda Lindsey	District 5	2	2/8/2022	8/22/2026	Chair	Active



City Board, Commission & Committee

Annual Report to City Council

Parks & Recreation Advisory Committee

1. State the goals and objectives for the 2024 calendar year.

1. Through interactive communication w/a variety of community groups, present ideas, budgeting thoughts, & feedback to parks & recreation staff concerning past, present, and future action items.
2. Be a community supporter of parks & recreation programming through interactive communication and physical participation.
3. Increase Adopt A Park Involvement by rewriting program requirements & promoting program to the community.
4. Facilitate staff in hiring more beach lifeguards by supporting their recruiting efforts.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

1. Involvement of PRAC committee on setting monthly agenda.
2. Encouragement of community groups to speak at "public forum" during monthly PRAC meetings.
3. Begin Budget discussion w/community members & staff beginning in April.

3. Did the Board make recommendation to Council? If so, what did they recommend?

1. PRAC recommended an increase in pay for beach lifeguards.
2. PRAC requested & received Mayor/council recognition to 12 Adopt a Park participants.

4. What are the goals and objectives for the 2025 calendar year?

1. Increase Adopt a Park participation through recognition, signage, & community promotion at four events w/a goal of 50 additional parks adopted.
2. Enhance opportunities & facilities for people w/disabilities @ a minimum of one park in each district.
3. Explore the expansion of hike & bike opportunities.
4. Provide additional resources for community accessibility & knowledge of hike & bike trails to the community.

5. How many times did the board meet or failed to meet?

Every month except October, when director & main staff were at national convention.

6. How many vacancies did the board have and for how long?

There were four vacancies throughout the year w/all being filled except one which will be filled in April.

Approved by Committee:

Linda L Lindsey

Board Chair Signature

Linda Lindsey

Board Chair Name

[REDACTED]

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert Dodd

Department Head Name

robertD4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

PLANNING COMMISSION

Duties

The Planning Commission makes and amends a master plan for the physical development of the City; to recommend to the City Council approval or disapproval of proposed changes in the zoning plan; to exercise control over platting or subdividing land within the corporate limits of the city and within an area extending five miles beyond the City limits; to submit annually to the City Manager not less than 90 days prior to the beginning of the budget year a list of recommended capital improvements which, in the opinion of the commission, are necessary or desirable during the forthcoming five-year period; to require information from other departments of the City government in relation to its work; to be responsible to and act as an advisory body to the City Council and to perform such additional duties and exercise such additional powers as may be prescribed by ordinance of the City Council. In addition, members appointed to the Planning Commission are concurrently appointed to the concurrent Beach/Dune Committee (§10-17). This committee reviews applications for master planned development ordinances from applicants seeking beachfront construction, and submits their recommendations to City Council. They also review the location of the dune protection line and beachfront construction line at least once every five years or within 90 days after a tropical storm or hurricane affecting the portion of the coast lying within the City's jurisdiction.

Composition

Nine (9) members which shall consist of nine registered voters of the City appointed by the City Council for three-year staggered terms. The following organization may appoint an ex-officio, non-voting representative: United States Navy. Members elect a Chair from among its membership at the first regular meeting in August of each year.

MEETS

Every other Wednesday, City Hall, Council Chambers, 5:30 p.m.

CREATION/AUTHORITY

City Charter Art. 5, Sec. 1-6. The first Planning Commission ordinance was adopted in 1937 and has been amended several times, the latest amendment being adopted 7-13-68. Sec. 10-17, Code of Ordinances; Ord. 022164, 2-28-95; Ord. 031165 - 06/13/17.

MEMBER SIZE

9

TERM DETAILS

Three-year staggered terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Mike A. Munoz	District 2	1	3/8/2022	7/31/2025		Active	
Trey Teichelman	District 5	Partial	9/17/2024	7/31/2025		Active	
Michael C. York	District 4	2	8/1/2019	7/31/2025	Chair	Active	
Cynthia S. Garza	District 1	2	7/21/2020	7/31/2026	Vice-Chair	Active	
Justin Hedrick	District 5	1	2/21/2023	7/31/2026		Active	
Brian S. Mandel	District 5	2	7/21/2020	7/31/2026		Active	
Michael Budd	District 3	1	9/5/2023	7/31/2027		Active	
Ed Cantu	District 5	Partial	9/17/2024	7/31/2027		Active	
Michael M. Miller	District 2	2	7/16/2019	7/31/2027		Active	
Benjamin Polak		1	N/A	N/A	Ex-Officio, Non-voting	Active	Navy Representative



City Board, Commission & Committee

Annual Report to City Council

Planning Commission / Airport Zoning Commission

1. State the goals and objectives for the 2024 calendar year.

Approve plats and other items, and recommend approval to city council on zoning cases and other items in accordance with charter.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

Approved plats and other items, and recommended approval to city council on zoning cases and other items in accordance with charter.

3. Did the Board make recommendation to Council? If so, what did they recommend?

yes. made recommendations on zoning cases, city budget, and other items.

4. What are the goals and objectives for the 2025 calendar year?

Approve plats and other items, and recommend approval to city council on zoning cases and other items in accordance with charter.

5. How many times did the board meet or failed to meet?

roughly 25 times

6. How many vacancies did the board have and for how long?

2-3 for 4-6 weeks total. numbers are approximate

Approved by Committee:

Michael C York

Board Chair Signature

Michael York

Board Chair Name

[REDACTED]

Board Chair Email

Approved

Review Status

Submitted by:

Michael Dice

Department Head Signature

Michael Dice

Department Head Name

michaeld3@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

SENIOR CORPS ADVISORY COMMITTEE

DUTIES

The Committee shall act as an advisor to the City Council, City Manager and Parks Department staff regarding the Senior Companion Program and the Retired and Senior Volunteer Program.

COMPOSITION

The committee shall consist of five (5) members. One (1) member shall be a current Senior Companion Program ("SCP") volunteer, one (1) member shall represent the SCP Volunteer Station; one (1) member shall be a current Retired and Senior Volunteer Program ("RSVP") volunteer; one (1) member shall represent the RSVP volunteer station; and one (1) member shall be at large. Of the initial members, three (3) members shall serve a two-year term and two (2) members shall serve a one-year term, as determined by a drawing to be conducted at the initial committee meeting. Thereafter, all terms shall be two (2) years.

MEETS

Last Wednesday of every month at 3:00 p.m. Galvan House in Heritage Park

CREATION/AUTHORITY

Ordinance No. 031963, 12/17/19

MEMBERS SIZE

5

TERM DETAILS

Two-year terms

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Jeannine Leal & Ericka Maldonado

Name	District	Term	Appt. date	End date	Position	Status	Category
Gary R. Burger	District 5	3	3/1/2023	2/28/2025		Active	RSVP Vol. Station
Katherine J. Joslin	District 4	1	4/11/2023	2/28/2025		Active	SCP Volunteer
Stephanie M. Brown	District 4	1	6/13/2023	2/28/2026		Active	SCP Vol. Station
Joann Cantu	District 3	3	3/17/2020	2/28/2026	Chair	Active	RSVP Volunteer
Allison C. Vela	District 3	2	8/31/2021	2/28/2026		Active	At -Large



City Board, Commission & Committee

Annual Report to City Council

Senior Corps Advisory Committee

1. State the goals and objectives for the 2024 calendar year.

Our goals for 2025 are to advise the committee on recruitment strategies -serve as a community advocate -review annual performance -become knowledgeable about the programs (SCP and RSVP) -and build a strong foundation of cooperation. We were able to send at least one Board member as a representative to 4 events this year

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

We have learned much about the respective programs and made the community aware of them. Board members attended recognition events and contributed to each event. Board members are also making referrals to the program.

3. Did the Board make recommendation to Council? If so, what did they recommend?

No, there were no recommendations this year.

4. What are the goals and objectives for the 2025 calendar year?

Continue to work on recruitment strategies -create 2 recruitment events per program (RSVP and SCP) - Obtain sponsors when needed for SCP and RSVP events -incorporate training on Roberts Rules of Order into our board meetings -attend and facilitate recognition events held for each program (RSVP and SCP)

5. How many times did the board meet or failed to meet?

3 times

6. How many vacancies did the board have and for how long?

no vacancies

Approved by Committee:

Joann Cantu

Board Chair Signature

Joann Arevalo Cantu

Board Chair Name

[REDACTED]

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert L Dodd III

Department Head Name

robertD4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

SISTER CITY COMMITTEE

DUTIES

The Sister City Committee studies ways and means of improving relations with the Corpus Christi Sister Cities and to advise and consult with and assist the Mayor, the City Council, the City Manager and all other City agencies, boards and officials in accomplishing the purposes of the Sister City Program.

COMPOSITION

The Committee shall consist of nine (9) members who shall be appointed by the City Council and shall serve three-year terms. In addition, representatives from the following City departments shall serve as ex-officio, non-voting members of the steering committee: Mayor's Office, Corpus Christi International Airport and Parks and Recreation. The officers of the steering committee shall consist of a General Chair and Vice-Chair. The Chair and Vice-Chair shall be elected by majority vote of the Sister City Committee annually. If the General Chair is absent, the Vice-Chair shall serve as General Chair during his/her absence. The steering committee may appoint any other subcommittee as, in its judgment, will aid it in carrying out its duties. The steering committee shall determine the membership of each said subcommittee, its duties and chairman. The membership of each said subcommittee shall consist of members of the steering committee and, at the option of the steering committee, members from

MEETS

Second Thursday of the month
at 12:00 p.m. at the City Hall
Staff Conference Room

CREATION/AUTHORITY

Section 2-150, Code of Ordinances. Ord. Nos. 10195, 14291, 18961, M86-0043 - 1/28/86; 19474 - 9/16/86; 19635 - 2/17/87; 21045 - 12/11/90; 021236 - 9/10/91; 023424 - 8-25-98; 029687 - 11-20-12; 030913 - 8/9/16; 031963 - 12/17/19

MEMBERS SIZE

9

TERM DETAILS

Three-year terms

DEPARTMENT

City Secretary's Office

STAFF LIAISON

Stephanie Box

Name	District	Term	Appt. date	End date	Position	Status
Luis F. Cabrera	District 2	2	8/27/2019	9/1/2025	Chair	Active
Valerie Harbolovic	District 2	1	4/13/2021	9/1/2025	Vice-Chair	Active
Susane Horn	District 5	2	8/27/2019	9/1/2025		Active
Joe Benavides	District 2	Partial	4/16/2024	9/1/2026		Resigned
Charles Harris	District 4	1	8/8/2023	9/1/2026		Active
Heather Moretzsohn	District 5	1	8/8/2023	9/1/2026		Active
Mourad Hasbaoui	District 3	1	7/18/2023	9/1/2027		Active
Ana T. Rivera-Soto	District 4	1	8/13/2024	9/1/2027		Active
Adria P. Vasquez	District 2	2	8/10/2021	9/1/2027		Active
Parks and Recreation Rep.		N/A	N/A	N/A	Ex-Officio, Non-voting	Active
Mayor's Office Rep.		N/A	N/A	N/A	Ex-Officio, Non-voting	Active
C.C. International Airport Rep.		N/A	N/A	N/A	Ex-Officio, Non-voting	Active



City Board, Commission & Committee

Annual Report to City Council

Sister City Committee

1. State the goals and objectives for the 2024 calendar year.

- Focus on revitalizing delegation exchanges with Veracruz to drive economic development and cultural collaboration.
- Expand student exchange programs with Agen and Yokosuka.
- Explore the committee's future structure as a direct city board, partnership with a third-party organization (e.g., Chamber of Commerce or Visit Corpus Christi), or as an independent nonprofit bridging the community and municipality.
- Continue to incorporate Sister City international pillars of Peace through People, Youth & Education, Arts & Culture, and Economic Development

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

In 2024, we successfully hosted a summer exchange with four local students participating in cultural and educational experiences in Agen, FR and Yokosuka, JP. We developed a delegation visit model with Veracruz, emphasizing economic development opportunities. Although a delegation from Veracruz was scheduled to visit, travel complications led to the cancellation of their trip. Additionally, we formed a subcommittee to evaluate the program's future structure, considering options such as operating as a city board, partnering with third-party organizations, or becoming an independent nonprofit.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Not Applicable

4. What are the goals and objectives for the 2025 calendar year?

- Determine the future structure of the program to ensure long-term sustainability, evaluating options such as becoming a city board, partnering with third parties, or forming a nonprofit.
- Restructure delegation visits with Agen to broaden their scope beyond arts and culture, incorporating education, economic development, and tourism.
- Successfully execute the 2025 summer exchange program with Agen and Yokosuka.
- Document key processes to ensure program continuity and future viability.

5. How many times did the board meet or failed to meet?

2 times (May & June)

6. How many vacancies did the board have and for how long?

Average of 1 vacancy rotating throughout the year

Approved by Committee:

Luis Cabrera

Board Chair Signature

Luis Cabrera

Board Chair Name

[REDACTED]

Board Chair Email

Approved

Review Status

Submitted by:

Stephanie Box

Department Head Signature

Stephanie Box

Department Head Name

stephanieb2@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

WATERSHORE AND BEACH ADVISORY COMMITTEE

DUTIES

The Watershore and Beach Advisory Committee advises and makes recommendations regarding use or preservation of the following areas within the city limits: the waterfront, the beaches, and the natural bodies of water, including, but not limited to: Gulf of Mexico, bays, rivers, and creeks, excluding the Marina area as defined by Section 2-264.

COMPOSITION

Nine (9) members appointed by the City Council for two-year terms. The membership shall include one (1) Scientist, i.e. Marine Biologist, one (1) Engineer, and one (1) Environmentalist; one (1) shall be an owner or representative of a hotel or condominium located on North Padre Island or Mustang Island; and one (1) shall be a member of the Corpus Christi Convention & Visitors Bureau. The Chairperson of the Watershore and Beach Advisory Committee shall act as an advisor to the Parks and Recreation Advisory Committee and vice versa. In the initial appointment, members will serve an initial two-year term, in the succeeding term, 5 members will serve a two-year term, and 4 members will serve a one-year term, as determined by drawing. Thereafter, all terms will be two-years.

MEETS

1st Thursday of every month at 5:30 p.m.,
Staff Conference Room 1st Floor, City Hall.

CREATION/AUTHORITY

Section 2-80, Code of Ordinances, Ord No. 027408, 9/11/07;
Ord. No. 027523, 12/11/07; Ord. No. 029985, 10/22/13.

MEMBERS SIZE

9

TERM DETAILS

Two-year

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Martha Lawhon

Name	District	Term	Appt. date	End date	Position	Status	Category
Armon D. Alex	District 3	1	1/24/2023	12/11/2024		Active	Scientist
Dr. Larisa A. Ford	District 4	2	1/14/2020	12/11/2024	Vice-Chair	Active	
Scott A. Lawson	District 5	1	8/31/2021	12/11/2024		Active	
David S. Zill	District 4	1	1/24/2023	12/11/2024		Active	
Glenn A. Duhon Jr.	District 3	Partial	3/19/2024	12/11/2025		Active	
Janie Gifford	District 4	Partial	3/19/2024	12/11/2025		Resigned	
Kathryn Hyatt	District 1	1	12/12/2023	12/11/2025		Active	CVB
Ruben Macias Jr.	District 5	2	12/7/2021	12/11/2025		Active	
Harrison A. McNeil	District 4	3	1/14/2020	12/11/2025	Chair	Active	Environmentalist



City Board, Commission & Committee

Annual Report to City Council

Watershore & Beach Advisory Committee

1. State the goals and objectives for the 2024 calendar year.

1. Monitor & review progress on Erosion Response Plan. 2. Review beach safety initiatives & program efficacy & make recommendations as needed. 3. Review beach maintenance plan & update as needed. 4. Review the annual capital improvement budget make recommendations as needed. 5. Propose appropriate budget recommendations in a timely manner. 6. Review city plans regarding monitoring and maintenance of Gulf Beaches including adjacent County beaches and make recommendations as needed. 7. Streamline ex-officio interactions.

2. Description of the action taken in furtherance of the goals and objectives during the 2024 calendar year.

- Received shoreline monitoring presentation
- Monitored Erosion response plan, passed resolution of support for funding
- Galveston Park Board Presentation

3. Did the Board make recommendation to Council? If so, what did they recommend?

Bay Beach Erosion issue, which happened in November

4. What are the goals and objectives for the 2025 calendar year?

1. Monitor & review progress on Erosion Response Plan. 2. Review beach safety initiatives & program efficacy & make recommendations as needed. 3. Review beach maintenance plan & update as needed. 4. Review the annual capital improvement budget make recommendations as needed. 5. Propose appropriate budget recommendations in a timely manner. 6. Review city plans regarding monitoring and maintenance of Gulf Beaches including adjacent County beaches and make recommendations as needed. 7. Streamline ex-officio interactions.

5. How many times did the board meet or failed to meet?

We did not meet in March, June, October, and December because we didn't have a quorum, and we didn't meet in August because the presenter was not available.

6. How many vacancies did the board have and for how long?

We have one vacancy now, Janie has resigned. We had 2 in early 2024 which resulted in Glenn and Janie becoming members. And David started in late January, so that makes 4 vacancies. David seat was probably empty 3 weeks in January, and Glenn and Janie, maybe a month each (only the time it took for City Council to approve

Approved by Committee:

Harrison McNeil

Board Chair Signature

Harrison McNeil
Board Chair Name

[Redacted]
Board Chair Email

Approved
Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert Dodd
Department Head Name

robertD4@cctexas.com
Department Head Email

Approved
Review Status

For Department Head Only:

☒ I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):